

I. CALL TO ORDER. The meeting was called to order at 6:33 pm in the basement meeting room at the Town Hall. Present were Selectmen Gene Cordes, Neal Janvrin, Roger Barham, Town Administrator Heidi Carlson and Selectmen's Clerk Jeanne Nygren. Also in the audience was School Board Member Gordon Muench. All rose for the Pledge of Allegiance. This meeting is a live broadcast by Bruce White of FCTV.

II. ANNOUNCEMENTS

1. Voting results are posted on the home page of the Town's website, and slides are also on FCTV.
2. The 2019 RABIES CLINIC will be held on Saturday April 6, 2019 from 8:30 am to 1:30 pm at the Fremont Safety Complex. The public is welcome.
3. The Town Clerk's Office will have a delayed opening at 4:00 pm on Wednesday April 3 due to training. Office hours will be 4:00 to 7:00 pm only.
4. There have been changes to what can be placed in our recycle bins, if there are items that are not acceptable the WM crews will leave them in your bin. Please sort all of your recyclables in accord with current guidelines, which can be found on the Town's website, in the February Newsletter or at the Selectmen's Office at Town Hall.
5. New tax credit and exemption applications are due by 12 noon on Monday April 15, 2019 at the Selectmen's Office. An April 15th postmark is acceptable, but forms left after 12 noon will not be accepted.
6. There will be a recount of Fremont School District Warrant Article #4 at 6:00 pm on Wednesday March 27, 2019 at Ellis School in the Gym.
7. The Selectmen's Office has been made aware of scam calls that are coming up on caller ID with the "Town of Fremont" and one of the Town's phone numbers. Anyone with questions should contact the Selectmen's Office to confirm anything they are told, if it sounds suspicious.
8. On April 4th & 5th "Winnie the Pooh" will be performed by Ellis School Elementary Drama at 6:30 pm at Ellis School.

III. LIAISON REPORTS

Janvrin recapped the March 18, 2019 FCTV Committee meeting. The flag project for acoustical improvement in the Ellis School gym will be discussed at a later meeting. Bill Millios is now the official FCTV coordinator with Bruce White as chairman. Their account has a balance of \$15,550.37 at present. Further discussion regarding the contract renewal with Comcast on negotiations is ongoing with regards to internet connection for all buildings, HD commitment and if 2 or 2.5 is the percentage of the agreed franchise fees collected. There was a suggestion to putting police and fire log on the bulletin board for residents to read but no decision was made.

The Planning Board met Wednesday March 20, 2019 at 7:00 pm in the Basement Meeting Room. The following topics were discussed:

1. Home Occupation 74 Bean Road:

- a. The owner intends to operate as an FFL at his residents primarily for repairs and he wanted to confirm he was compliant with zoning under the Home Occupation Ordinance so that he could complete his application.
 - b. The Board concurred his proposed use was compliant and voted that Casey issue a letter confirming his compliance with zoning.
2. Bond Reduction Altaeros Energies 662 Main Street (Map 2 Lot 151-2):
- a. The Board reviewed a bond reduction request from the applicant.
 - b. After discussion the Board voted to approve a 50% bond reduction.
3. Dispute on Engineering Charges Altaeros Energies 662 Main Street (Map 2 Lot 151-2):
- a. The Board received a letter from the applicant earlier in the day disputing some recent charges.
 - b. Given the late submission the Board voted to table the request until the next meeting.
4. Board Reorganization and Rules of Procedure:
- a. The Board made the following changes:
 - i. Chair Paul Powers
 - ii. Vice Chair Andy Kohlhofer
 - b. The Board was issued a current list of members with their status and expiry date.
 - c. The Board discussed some proposed changes to the Rules of Procedure and will review a draft at the next meeting.
5. Subcommittee to review Engineering Firms and Role of Town Engineer:
- a. The Board agreed to the following members to form a Subcommittee:
 - i. Leanne Miner
 - ii. Paul Powers
 - iii. Mike Wason
 - b. The Subcommittee will report progress at the next meeting.
6. Other Business:
- a. Jenn Rowden notified the Board that RPC will be updating the Zoning map following the Town vote.
 - b. The status of the Capital Improvement Plan was discussed.
 - c. The Master Plan was discussed and whether chapters need to be updated.

The next meeting is scheduled for Wednesday April 3, 2019.

IV. APPROVAL OF MINUTES

The final draft of the minutes of the March 14, 2019 will be revisited at next week's meeting.

V. SCHEDULED AGENDA ITEMS

6:45 pm Public Input - none

7:00 pm Department Heads - Road Agent Leon Holmes Jr and Carlson presented the updated pricing received on additional components for the Sandown Road bridge project. Holmes outlined the pricing of purchasing the lighting required versus renting of the equipment along with pros and cons on both scenarios. After reviewing solar lighting and diesel pricing, along with fuel involved, and the options for future use, it was decided that purchasing two used diesel units would be the best plan. A motion was

made by Barham to purchase these two units for a total cost of \$7,600 and seconded by Janvrin. The vote was unanimous 3-0. A follow-up discussion directed Carlson to prepare and sign the Purchase Order.

Sign package Phase II – This includes all the signs for the ROAD CLOSED and DETOUR markings. Carlson will confirm the lower price bidder to make sure it covered what is needed. This decision will be made by Holmes and Carlson. Holmes will be calling the road Agents in Danville and Sandown as well as our Division 6 Foreman to discuss sign placement, some of which will be in the other towns and state ROW. Carlson will follow up with an email to update both towns as well as the SAU Office.

The next item with pricing secured are the 44 ten foot concrete barriers. The best option at this point is to purchase them from Continental Paving for a total of \$6,600 which includes delivery to Fremont. A tentative arrangement with Continental Paving to purchase 440 feet of required barriers, delivered at \$15.00 a foot is in place. Barham moved to have the Road Agent purchase these barriers. Janvrin seconded and the vote was approved 3-0.

Stantec has completed the bid package for the bridge decking and sent to 4-5 different companies and is out until April 5th. Carlson will post it on the website and send it to the couple of local vendors who expressed an interest in the project. The time frame to close the road for the work won't be until school is out for the summer, but one lane passage will be sometime within the next week or two.

Holmes stated Eversource is doing a lot of tree work on Bean Road as well as him doing road repair, and a short section of the road is closed for this week and perhaps into early next week. There is a short detour around Pigeon and Pine. The tree work is saving the Town a great deal of money.

VI. OLD BUSINESS

1. Reminder of review of materials for meeting with Ferwerda attorney re: Governor's Forest. The target is for this to be completed next week.
2. Email and website domain information updates - John Powers will reach out to another company to inquire about setting up email accounts using the town domain. Our goal is to get a comprehensive plan up and running, most immediately for members of the Fire Rescue Department, but it will have Town-wide effects.
3. As of this meeting there are no applicants for the Assistant Director position at Camp Fremont. This is an essential position to fill to be able to run a full camp program this summer. A final decision on camp will be made at next week's meeting.
4. Carlson shared the Waste Management responses to the Town's questions on the new contract following a meeting with Pete LaChappelle on Monday. At that time, LaChappelle presented an updated spreadsheet with blended values of recyclable items, which change from month to month. One point needing clarification is the damage provision clause if they walk away from the contract. Carlson and the Board will review the contract again to be able to finalize next week.
5. The 2019 wage schedule was prepared by Carlson for the Board review, based on the 2019 operating budget passage. The Library Trustees supported the 2% increase for Library personnel. Motion to adopt this 2019 Wage Schedule was made by Janvrin and seconded by Barham. The vote was unanimous 3-0. The new wages go into effect as of the pay period beginning March 31, 2019.
6. Carlson presented a review of information and the application forms from RCCD for invasive species investigation at the Highway Shed site. This process began in 2018 and the grant funding ran out, so

Fremont was moved to spring of 2019. Holmes agreed with this process. A motion to approve and sign the four page application and authorize Carlson to sign on behalf of the Board was made by Barham and seconded by Janvrin. The vote was unanimous 3-0.

7. Consultants working with Galloway on the commercial site plan (beyond Seacoast Farms) and will need Town (Board of Selectmen/Road Agent) written permission to work on Shirkin Road. The Alteration of Terrain permit has been submitted to DES and the applicants will likely be in next week to meet with the Board, Road Agent and Conservation Commission Chair, who has served as a liaison through much of this process. As this is a Class IV road, the applicant/consultant needs to come with a written request of what they want to do with plans for everyone to review together. Barham said the Planning Board conditional approval did not include a requirement to pave, only to maintain as gravel road. The Board feels a site visit may be necessary in follow-up.

VII. NEW BUSINESS

1. Selectmen reviewed the folder of incoming correspondence.

2. A motion to approve the payroll manifest of \$29,464.16 for the current week dated March 22, 2019 was made by Janvrin and seconded by Barham. The vote was unanimous 3-0.

A motion to approve the accounts payable manifest of \$48,025.44 for the current week dated March 22, 2019 was made by Barham and seconded by Janvrin. The vote was unanimous 3-0.

3. Litter Free Clean-up day is set tentatively for Saturday May 4, 2019; final confirmation depends on the dumpster from Waste Management being confirmed.

4. Bulky Day is tentatively set for Saturday May 18, 2019 also pending dumpster rental confirmation.

5. Selectmen reviewed the MRI contract extension for Fire Department consulting services. A motion to approve this contract as written was made by Janvrin and seconded by Barham. The vote was unanimous 3-0.

6. A motion to approve the following manifests for the FCTV Revolving Fund was made by Barham and seconded by Janvrin:

- 2019-06 in the amount of \$1,292.34 for reimbursement to the general fund for March 2019 payroll;
- 2019-07 in the amount of \$25.00 for a background check for Ian Fraize, new FCTV Operator; and
- 2019-08 in the amount of \$199.00 for the annual renewal Vimeo subscription, reimbursed to Bill Millios (paid out of pocket on a credit card).

The vote was unanimous 3-0.

7. The April Newsletter was reviewed and a motion to approve with corrections was made by Janvrin and seconded by Barham. The vote was unanimous 3-0.

8. The Mosquito Control contracts for 2019 season have been received from Swamp Inc and MPMS Inc. A motion to approve and have the Chairman sign on behalf of the Board was made by Barham and seconded by Janvrin. The vote was unanimous 3-0. The contracts cover Swamp, Inc. who does the biological monitoring for larviciding and adulticiding mosquito control programs; and Municipal Pest Management Services Inc who does the larval mosquito control program.

9. The following appointment forms were reviewed:

Conservation Commission Member 3 years Patricia deBeer

Zoning Board of Adjustment Member 3 years Doug Andrew
Zoning Board of Adjustment Alternate Member 3 years Joshua Yokela
SRRDD 53-B Representative 1 year Neal Janvrin
Planning Board Member 3 years Paul Powers – this appointment corrects Paul’s earlier appointment from 2018-2021 which was done incorrectly
Planning Board Member 3 years John D “Jack” Downing – this appointment corrects Jack’s earlier appointment from 2017-2020 which was done incorrectly

It was explained that Casey Wolfe retraced the land use board appointments because there were too many expiring in one year, to find that two of the Planning Board members had been done incorrectly when filling an unexpired term. This included Jack Downing and Paul Powers. Both are corrected with these appointments signed tonight.

A motion to approve and reappoint all of the above appointments were made by Janvrin and seconded by Barham. The vote was unanimous 3-0.

10. Mike Nygren accepted the write-in position of Cemetery Trustee. The Trustees held their first meeting on Tuesday March 19th. A Public Hearing will be scheduled shortly to address the establishment of the Cemetery Maintenance Expendable Trust Fund as well as lot sale price and the inclusion of corner markers in the sales price, based on the Trustees recommendations.

11. NH DRA has reported back that the median ratio for land, buildings and manufactured housing in Fremont for Tax year 2018 is 77.9%. Selectmen reviewed the DRA mailing and memorandum from Assessor Scott Marsh.

12. A motion to approve the Yield Tax Warrant in the amount of \$2,365.50 for parcel 06-034 for Scott & Brenda Barthelemy was made by Barham and seconded by Janvrin. The vote was unanimous 3-0.

VIII. WORKS IN PROGRESS

1. Town Reports are available at the Town Hall, Public Library and Fremont Safety Complex.
2. An introductory email went out to the Budget Committee and SAU financial staff this week outlining the schedule, and proposing the first meeting for Wednesday May 8 (to stay away from vacation schedules and have Q1 Town and Q3 School financial reports distributed). The Committee needs to make the appointment of one additional member to fill the vacancy created by Mary Anderson’s resignation after Deliberative Session. Two additional residents ran for positions on the Committee, and would be likely candidates.

At 7:56 pm Janvrin moved to enter non-public session pursuant to NH RSA 91-A3 II (c) and (e) to discuss a legal and a personnel matter. Cordes seconded and the roll call vote was unanimously approved 3-0; Cordes-yes; Janvrin-yes; Barham-yes.

Nygren left the meeting at 8:00 pm.

Respectfully submitted,

Jeanne Nygren
Selectmen’s Clerk

At approximately 8:05 pm Selectmen began their non-public session. Carlson was only present for approximately five minutes.

At 8:21 pm Barham moved to come out of non-public session. This was seconded by Janvrin and the roll call vote was unanimous 3-0; Cordes-yes; Janvrin-yes; Barham-yes.

Selectmen reviewed a pending legal matter, and a personnel matter. The Board asked for a meeting with Chief Butler next week to review his appointment.

With no further business to come before this meeting, a motion was made by Barham to adjourn the meeting at 8:22 pm was made by Barham and seconded by Janvrin. The vote was unanimous 3-0.

The next Board meeting will be held at 6:30 pm on Thursday March 28, 2019 at the Fremont Town Hall in the basement meeting room.

Respectfully submitted,

Heidi Carlson
Town Administrator